



September 07, 2017
Saskatoon Nordic Ski Club
Executive Meeting Minutes
Held at Residence of Kate Germin

Present: Randy Chapman, Lane Zabolotney, Daryl Sexsmith, Kate Germin, Sheryl Riis, Ivan English, Bruce Simms, Dan Brisbin.

Regrets: Gail Motsi, Jeff Thorpe.

Guest: Jan Sedgewick

Meeting Chaired by Lane Zabolotney. Minutes recorded by Kate Germin.

Meeting called to order by Lane Zabolotney at 7:05pm.

1. Review Correspondence – Daryl Sexsmith.
 - a. We received a letter from Blackstrap Provincial Park requesting that we be involved with Blackstrap planning. Ken English went to the meeting.
 - b. We received a letter from Cross Country Saskatchewan approving the Facility grant for \$5,000.
 - c. We received a letter from Sask Ski Association and included the agenda for the AGM on Sept 23, 2017.

2. Approval of Agenda – Lane Zabolotney.
 - a. Philip Wasylow will not be attending and will not be able to participate on the executive this year.

 - b. Dan Brisbin – There are two upcoming AGMs. Sask Ski on September 23rd and Cross Country Saskatchewan (CCS) on September 16th. Recommend that SNSC members attend, especially CCS. Jan will attend the CCS annual meeting.

3. Approval of previous minutes: April 6, 2017 – approved

4. Business Arising from previous minutes -

a. Signs re joggers and fat bikes on ski trails - Lane Zabolotney. There were problems with joggers on Wildwood ski trails last year. Lane will set up a meeting with the City of Saskatoon. This meeting is held every fall to discuss city grooming issues. We need to provide a certain amount of documents in order to get the \$4000 yearly grooming grant from the city. Signage re anti jogging and fat bikes will be discussed at this city meeting.

b. Sponsorship from retailers – Dan Brisbin. Dan will approach Eb’s Source for Adventure first because they have been very helpful and supportive in the past. Details will be worked out re advertising for them and a possible discount for our members. Jan Sedgwick – Eb’s will wax the Ski-at-School skis this year again and they will give gift cards again for the instructors as they did last year.

5. Financial report – Daryl Sexsmith.

a. See appendage below. There is a surplus because we did not hire a fund raising consultant or do work on the website, both of which were budgeted for. Cost of equipment repair was down last year. Membership was down last year due to poor snow conditions.

MOTION - Bruce Simms moved that the 2016-17 financial report be accepted as presented. Seconded by Lane Zabolotney. All in favor – carried.

b. Dan Brisbin asked if Zone 4 is working well for the treasurer. Yes. Everything is broken into categories by membership director, Jeff Thorp and Zone 4 then presented to the treasurer for entry into the books.

c. Daryl Sexsmith – Cathy Butler is no longer volunteering to do our financial review. The reviewing person needs to have

the credentials/training to do so. Daryl suggests that we present this at the AGM and that the membership give the executive the power to appoint a qualified person to do the review. Daryl will also put a call for financial reviewer in the Kivilski.

6. Facilities update – Ivan English.

We are moving forward with the issue of having a home in the Gordie Howe Management Area.

The Facilities Committee and the SNSC executive had a meeting in response to the Friends of the Bowl (FOB) request that we set up a five-year plan. This plan will give an overview of our entire wish list, time line and how we will run the organization. This will give the FOB and the city prospective costs and plans. The next step is a meeting with the City. We will also be meeting with the engineers and planners to see if they can give us what we are asking for. We also want reassurance that we will be allowed to use the hilly areas of the golf course, have jackrabbit hills, snowmaking and lighting needs in a timely manner. This year we will begin to groom the area in conjunction with the City of Saskatoon groomers. This will give our membership the feel of the place. There is lots of fundraising that has to happen yet. Jan Sedgewick is working with Cross Country Canada (CCC) to get specifics on sizes and shapes of hills. One person that she is talking to has developed ski youth playgrounds. Bruce Simms will soon be attending a CCC executive meeting and will ask questions re finding resources about hills for ski teaching.

We did get approval for a \$5000 grant for a new pulling machine. One of our machines is getting older and may not last long.

Equipment manager, Rob Klenz is looking into a tracked machine to replace the pulling snow machine. Discussion re insuring and licensing of the side-by-side, ATV-type of machines being less than snow machines. Discussion re costs of purchase.

7. Adult/HiPer training update - Bruce Simms.

The group has been training all summer and will continue into the fall. This is lead my Robin and Cathy Butler. There will be time

trials at Waskesiu. Roller ski training continues. Bruce is now certified as a CANSI instructor so plans to hold increased classes this coming season. There was a lot of interest last year but poor snow conditions made holding the classes difficult. There is interest again this year but we need snow.

8. Youth training/ski at school update – Jan Sedgewick.

a. Youth HiPer – 20 kids enrolled in youth HiPer group. Alison Meinert would like to raise their registration fee to \$225 from \$200. This includes the grapefruit fee, race fees and coach's honorariums; adding a third coach for the group. Also, more roller skis are needed.

b. Youth Training/Jackrabbits – still recruiting for coaches. Some people have retired and some new coaches have come in. There are plans to hold a coaching clinic. There are no plans to raise Jackrabbit fees. Daryl Sexsmith - most of the MAP grant money is tied to the Jackrabbit program. Jan Sedgewick is delegating portions of the coordinating of the youth programs.

c. Ski-At-School – we got a City of Saskatoon Sport Participation Grant for up to \$6000 of expenditures. CCS still will provide sponsorship because Saskatoon Nordic Ski Club is running one of the most successful Saskatchewan programs. Last year we charged \$30/class. A portion of this fee is used for coach's honorarium. Things are looking really good. Partners: City of Saskatoon, Saskatoon Schools, CCS, CCC, SNSC, Eb's Source of Adventure and Mountain Equipment Coop. Bruce Simms asked if there is evidence of others joining in ski activities due to the program. Yes. Jan told two stories about families beginning to ski after their child tried it in the Ski-at-School program.

d. Dan Brisbin – CCS coaches need coach licenses. Jan is aware of this and her coaches are working on this. Bruce Simms will do the same for the adult programs. It is just a

matter of filling out an online form; there is no cost. Each coach then gets a coach's number. Every coach needs a criminal records check. CCS will need documentation that each of our coaches has this. CCS will be increasing the fee for each youth registrant from \$7 to \$8 due to the same increase by CCC. CCS will pay this fee this year but may not do so next year.

9. Old business

- a. Website update – Lane Zabolotney will contact Lesia Design and ask questions about where to go with the website.
- b. Update of operations procedures – Gail Motsi has circulated updated operating procedures incorporating all changes made at SNSC Executive meeting for the past several years. These will also be circulated at the AGM.

10. New business

- a. Introduce guest: Philip Wasylow will not be attending.
- b. AGM Planning –
 - Agenda items discussed and agreed upon.
 - Date and place – October 19, 2017 at Gordie Howe Sport Complex.
 - Executive – all but Daryl Sexsmith are staying on the executive. Daryl is becoming the bookkeeper but will not on the executive. Gail Motsi will stand as treasurer.
 - Ivan English will do a presentation on the Gordie Howe area.
 - Daryl Sexsmith will present last year's financials.
 - Gail Motsi will present the 2017-18 budget.
 - The AGM date and location will be advertised in the upcoming Kivilski.

11. 2017 – 2018 Budget – Daryl Sexsmith.
Discussion/additions/changes made. This will be circulated at the AGM.
12. Next meeting date - November 2nd, 2017 at Kate's home.
13. Adjournment – by Lane Zabolotney at 2130

Appendages below:

1. SNSC Financial Review

**Saskatoon Nordic Ski Club Corp.
Balance Sheet As of 30/06/2017**

ASSETS

TD Canada Trust Chequing Acc	27,178.31
TD Canada Trust Term Deposit	50,000.00
RBC Chequing Acc (Blind Skiers)	10,202.84
Cash (Blind Skiers Petty Cash)	38.20
Accounts Receivable	0.00
Capital Assets (schedule 1)	5,606.98
Total Assets	93,026.33

LIABILITIES AND EQUITY

Liabilities	0.00
Retained Earnings Previous Years	74,297.84
Retained Earnings Previous Years (Blind Skiers)	10,525.28
Current Earnings	8,487.45
Current Earnings (Blind Skiers)	-284.24
Total Liabilities and Equity	93,026.33

These statements prepared by Daryl Sexsmith Treasurer of the Saskatoon Nordic Ski Club
and Hans Baumfeld Treasurer of the Saskatoon Blind Skiers

This statement has been reviewed by Kathy Butler who was approved at the Annual General Meeting
and is deemed to be a complete and Accurate Statement

K Butler CPA, CMA Aug 4/17

Kathy Butler

KB

Saskatoon Nordic Ski Club Corp.
Income Statement 01/07/2016 to 30/06/2017

REVENUE

Membership Fees	18,175.00	
Donations	530.00	
Blind Skiers Group (SNSC account)	0.00	
Blind Skiers Group (own account)	16,290.12	see attached statement
MAP Grant	12,269.08	
High Performance Training	5,520.00	
Racing	4,202.00	
Event Grant	500.00	
CCS Facility Grant	0.00	
City of Saskatoon Grant	4,000.00	
Nat Sport Trust Fund Withdrawals	0.00	
Loppet	0.00	
Instruction	1,671.67	
Youth Jackrabbit	5,915.00	
Ski at School Program	1,470.00	
Interest	400.00	
Kivilski Newsletter (advertising)	0.00	
Total Revenue	70,942.87	

EXPENSES

Blind Skiers Group (piad by SNSC)	325.39	
Blind Skiers Group (piad by own account)	16,574.36	see attached statement
Club Awareness Advertising	898.89	
Volunteer Appreciation Events	0.00	
High Performance Training	3,152.41	
Eb's Trail Maintenance	1,679.15	
City Trail Maintenance	1,014.94	
Adult Instruction	1,552.50	
Kivilski Newsletter	289.25	
Eb's Day	857.95	
Loppet	0.00	
Machine Maintenance and Insurance	3,902.10	
Printing, Postage, Admin, Meetings	1,640.14	
Zone 4 Processing Fee	1,139.00	
Racing	1,230.03	
Rent/Storage	650.00	
Sask Ski Assoc Fees	9,975.00	
Vision 2020/New Facility	0.00	
Touring	305.21	
Youth Jackrabbit	6,134.20	
Ski at School Program	3,561.51	
Equipment	5,988.64	
Equipment Ski at School Skis	0.00	
Equipment Depreciation	1,868.99	
Total Expenses	62,739.66	

Net Income 8,203.21

KB ✓

Saskatoon Blind Skiers - Saskatoon Nordic Ski Club
Income Statement and Balance Sheet 01/04/2016 to 31/03/2017

REVENUE	
Sales of Coop Grocery Cards	13,200.00
Membership fees	520.00
Donations (Lions clubs)	1,100.00
Saskatoon Nordic Ski Club	512.97
Banquet Tickets	358.00
Calendar Sales	70.00
Ski for Light Registrations	500.00
Coffee donations	29.15
Total Revenue	16,290.12
EXPENSES	
Cost of Coop Grocery Cards	12,012.00
Membership fees to SNSC	540.00
Banquet Expenses	387.85
Groceries for Social events	270.09
Bank Charges	53.09
Ski for Light Canada Registration	900.00
Ski for Light Transportation	971.57
Gift Cards for Guides	120.00
Equipment Purchased	1,219.76
Ski Lessons	100.00
Total Expenses	16,574.36
Net Loss	-284.24
ASSETS	
Cash	38.20
RBC Bank Acc	10,202.84
Total Assets	10,241.04
LIABILITIES AND EQUITY	
Liabilities	0.00
Retained Earning Previous Years	10,525.28
Current Earnings	-284.24
Total Liabilities and Equity	10,241.04

These statements prepared by Hans Baumfeld Treasurer of Saskatoon Blind Skiers and Daryl Sexsmith Treasurer of the Saskatoon Nordic Ski Club

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Schedule 1: Capital Assets – Saskatoon Nordic Ski Club

Depreciated Value of Capital Assets July 1, 2016: (Tidd Tech groomer purchased in 2015)	\$7,475.97
Capital Assets Purchased (2016-17):	0
Depreciation Expense (20 % straight line):	(1,868.99)
Undepreciated Value of Capital Assets June 30, 2017:	<u>\$5,606.98</u>

Prior to 2015 the accounting practice of the Saskatoon Nordic Ski Club was to fully expense capital purchases in the year of purchase. Therefore capital assets have not shown on the balance sheet previous to June 30, 2016.

At the 2015 Annual General Meeting the Executive was asked to look into the possibility of showing capital assets on the SNSC Balance Sheet. The Executive decided to not add equipment purchased in previous years to the balance sheet as this would essentially change the financial statements for numerous years that have previously been accepted by the membership.

The Executive decided to start showing new purchases of capital assets on the balance sheet beginning in 2015-16.

Capital Assets Not Shown on the Balance Sheet (fully expensed when purchased):

1986 Ski Doo Alpine
2002 Utility Trailer
2007 Ski Doo Skandic
2011 Yamaha Rhino with tracks
2014 Ski Doo Skandic
Two Tidd Tech G4 Groomers
Tidd Tech Snow Roller
Three Sea-Can Storage Containers
Swisher Mower
Alge D-Line Race Clock
Several sets of children's skis, boots and poles
Several sets of inline roller skis