

Residence of Jan Sedgewick
Saskatoon Nordic Ski Club
Minutes
Executive Meeting
September 18, 2014 7:00 p.m.
Residence of Jan Sedgewick

List of Attendees: Dan Beveridge, Randy Chapman, Daryl Sexsmith, Eric Lamb, Dorothy Quayle, Sheryl Riis, Ben Pickford, Dan Brisbin, Tim Haight, Bruce Simms, Jan Sedgewick (non-voting)
Regrets: None

Meeting chaired by Dan Beveridge, minutes recorded by Daryl Sexsmith

1. Correspondence Received Since Last Meeting:

None.

2. Approval of Agenda:

Dan Beveridge presented a proposed Agenda. All Agreed.

3. Review of April 24, 2014 Meeting Minutes:

Daryl circulated the corrected minutes of the April 24, 2014 executive meeting. All agreed to adopting the minutes.

4. New Business:

- **Jackrabbit Program – Proposed fees and Coach Honorariums:** Jan proposed that the fees for the Jackrabbit youth program be increased from the current fee of \$25 to \$35 which includes lessons once a week for 10 – 12 weeks. It was noted that the Jackrabbit program would still be much less expensive than lessons for most other sports. The purpose of raising the fees would be so that there would be an increased budget for honorariums for the coaches. There was much discussion as to the appropriate fees and honorariums.
Motion: Eric moved that the Jackrabbit fees be increased to \$35 for lessons once a week. All were in favour. Carried.
Motion: Eric moved that the honorarium for Jackrabbit coaches be increased from \$100 to \$200 for coaching once per week. All were in favour. Carried.
 - **Financial Reports:** Ben presented the financial reports for the year ending June 30, 2014. The income statement showed net income for the year of \$10,510.98. The balance sheet showed that the Club had a bank balance and total assets of \$49,909.56 on June 30, 2014.
Motion: Ben moved, seconded by Dan Brisbin that the financial statements be approved. All were in favour. Carried.
 - **Proposed Budget:** Ben presented a proposed budget for the July 1, 2014 to June 30, 2015 fiscal year. There was discussion on whether or not groomers should be paid an honorarium. It was agreed that this be an agenda item at a future executive meeting after a new Grooming and Equipment Chair was in place. Revenue adjustments were made to CCS Equipment Grant (add \$2,450) and the Youth Revenue (add \$1,600) lines. Expense adjustments were made to the following lines: High Performance Training (add \$1,000), Administration (remove \$500), Sask Ski Assoc Fees (add 1,300), Vision 2020/New Facility (add \$5,000), Youth (add \$1,600) and Purchase of Equipment (add \$5,000). The proposed budget is projecting a small surplus of \$3,600. A copy of the proposed budget is attached.
Motion: Ben moved, seconded by Dorothy that the budget be approved. All in favour. Carried.
 - **Annual General Meeting Agenda:** The AGM is scheduled for October 22, 2014 at 7:00 pm. It was agreed the following items would be on the agenda: Adoption of financial statements, Motion to Waive the Need for an Audit for 2014-2015, Motion to appoint someone to review the books for 2014-2015, Approval of Membership and Program fees for 2014-2015, Report of the Executive, Committees and Program Chairs (Facilities, Volunteer Appreciation, Visually Impaired Skiers, Youth, Ebs Trails and Hiking Program), Agenda Items Submitted by the Membership in Advance of the Meeting (if any) and Election of 2014-2015 Executive.
 - **Nominations for the 2014-2015 Executive:** Tim Haight will not be running for re-election as a director and nor will he be continuing as Equipment and Grooming Chair. Jan Sedgewick has agreed to let her name stand as a director and to serve as the Program Chair for Youth. Ben Pickford has served over five years as Treasurer and would like to step down if there is a suitable replacement. Daryl Sexsmith said he would consider being the Treasurer but wanted to discuss it with Ben first. Bruce Simms has served over five years as a director but could be appointed to another term if no one else is nominated as a director. The other members of the Executive are willing to let their names stand for re-election.
- 5. Business Arising from the Minutes:**
- **New Equipment and Grooming Manager:** Tim will ask the current grooming volunteers if any of them are willing to take on this position.
 - **Purchase of Storage Container:** There is money in the budget for the purchase of a storage container for the snowmobiles and grooming gear. The Equipment and Grooming Manager will look after purchasing a container and finding a suitable location for it.
 - **Update on Trails:** A meeting is scheduled with City officials to confirm plans for trails this winter. It is expected that the Wildwood trails will be available as usual. The trails at Kinsmen Park will be modified due to construction and there may be less parking available this winter. The Willows Golf Course and the Saskatoon Country Club and Golf Course would like the Club to set trails on their courses, however, the Club currently doesn't have capacity to take on these sites. The trails at Blackstrap Provincial Park are being further developed.
 - **Anti-Harassment Policy:** Cross Country Saskatchewan (CCS) is doing a major re-write of their policy. When this is complete, Dan Brisbin will finish drafting the Club's policy to match CCS's.
 - **Safety Guidelines for Ebs Trails, Ski Tours and Hiking Program:** This was discussed at the Ebs Trail Committee meeting in May. It was agreed that if there is an event then a safety plan needs to be in place. However, if people car pool to the trails this is not an official club event and those car-pooling need to be responsible for their own safety. Sheryl is to draft a safety plan and Dan Brisbin will help her with it.
 - **Youth Programming Working Group:** Alison Mienert, Jan Sedgewick, Dan Brisbin and Robin Butler have agreed to be on this committee. There hasn't been a formal meeting yet.
 - **Next Meeting:** The next Executive meeting was scheduled for November 13, 2014 at 7:00 pm at Jan Sedgewick's home. Dan Brisbin suggested that there should be time on the agenda to look at all the winter and spring events that the Club could be involved in and prioritize our involvement.
 - **Adjournment:** It was agreed to adjourn the meeting at 9:30 pm.

Dan Beveridge, President

Daryl Sexsmith, Secretary