



Saskatoon Nordic Ski Club  
**Annual General Meeting Minutes**  
Wednesday October 07, 2015, 7:30 pm  
Brain Sport Community Room 616 10<sup>th</sup> St

**Members in Attendance:**

Dan Beveridge, Daryl Sexsmith, Kate Germin, Jan Sedgewick, Dorothy Quayle, Dan Brisbin, Randy Chapman, Doreen Chapman, Sheryl Riis, Bob Katarynych, Ann Popoff, Renate Bishopp, Alison Meinert, Geoff Meinert, Kevin Robinson, Ivan English, Lorne Duczek, Jeff Thorpe, Ken English, Donovan Luff, Murray Morgan, Arlene Wharington, Lane Zabolotney, Merlin Toth, Lynne Meredith, Joanne Ferguson, Lloyd Barteski, Brian Anderson. (28 members present)

**Guests in Attendance:** Brent Byers from the Sask Valley Riding Club thanked the SNSC for the well-maintained trails at Eb's. They use the trails in the summer. Their club donated \$200 towards Eb's Trails maintenance.

Meeting chaired by Dan Beveridge. Minutes by Kate Germin.

**1. Introductions and welcome:**

President, Dan Beveridge, welcomed everyone and asked members to introduce themselves.

**2. Order of business:**

Members brought up no errors, discussions or additions. All in favor. Order of business approved.

**3. Review and approval of the 2014 SNSC AGM Minutes:**

The draft minutes from the October 22, 2014 SNSC Annual General Meeting were circulated. Dan Beveridge declared the minutes adopted.

#### **4. President's report:** by Dan Beveridge

- Dan Brisbin has 10 years of service on the SNSC executive. Applause with appreciation acknowledged by all.
- Introduction of Lane Zabolotney who has agreed to hold a position on the SNSC Executive this year with the agreement that he will take over the presidency next year. The position title of President Elect will be discussed later at this meeting (item #9).
- There is a decrease of volunteerism within the club. Due to this, events like our Loppet will not be held this year. The executive has discussed the feasibility of hiring someone to do a portion of the work that is entailed. Included in a tentative job description would be things like loppet/event organization, volunteer coordination, grant application assistance, and general help with the governance function of the executive. It is hoped that we will be able to present a proposal for this paid position to the members at the next AGM.

#### **5. Treasurer's report:** by Daryl Sexsmith

- Copies of the financial statements for the fiscal year ending June 30, 2015 and a proposed budget for 2015-2016 were distributed (See Supplementary Material below). Daryl thanked Kathy Butler for reviewing the financial statements on behalf of the membership. The revenue and expense statement showed net income of \$17,046.05 for the year. The balance sheet showed that the Club had Retained Earnings of \$66,955.61 as of June 30, 2015.
- Discussion re financial audit verses a review of the books. A full audit is costly where as Kathy Butler does the review on a volunteer basis.

The treasurer answered a few questions from the membership on the financial statements.

⇒ Dan Brisbin asked if the funds donated through the National Sport Trust Fund (NSTF) would show up on the Club's financial statements. Daryl Sexsmith indicated that these donations would show up as revenue on the books when the Club requests these funds and is ready to spend them on a designated project. The revenue report indicates the \$1000.00 that we designated for specific use. There is still money held in the Fund waiting for us to state that we are ready to spend it on something specific. Discussion re adding a footnote on our finance pages re how much is sitting in the NSTF. It is noted that if money stays in the trust fund for 5 years it collects interest.

⇒ Ivan English asked what is included as equipment. Daryl Sexsmith indicated that generally it is something that will be used in ongoing years.

⇒ The question was asked why the blind skiers had such an increase in \$'s. They applied for and received a \$2500 grant.

⇒ Brian Anderson asked about the equipment not being included in our assets. Daryl Sexsmith states this has been the practice in the past so he did not change it. Discussion re rules of non-profit corporations with regard to the need to show equipment and depreciation on equipment. This issue of including equipment as assets on the balance sheet is referred to the executive for a decision.

**Motion:** by Jan Sedgewick that the financial statements be accepted as presented. All in favor. Carried

**Motion:** by Dorothy Quayle, second by Dan Beveridge, that the requirement for a financial audit be waived for 2015-2016. All in favor. Carried.

**Motion:** by Ann Popoff, second by Dan Beveridge, that we ask Kathy Butler to do a review of the books again. All in favor. Carried.

## 6. Committee and program chair reports

- Youth programming – by Jan Sedgewick  
Things are off to a great start. Registration started September 18, 2015 and there are 140 youth registered so far. Some classes are already full. Hopeful that we can accommodate all of those that want to take lessons. We have the largest Jackrabbit enrollment in the Saskatchewan Youth Program. It starts at age 4 and run to age 12.
- Youth HiPer – by Geoff Meinert  
This is a new and exciting new program. Considering the large number of kids we have in the Jackrabbit Program, the percentage of them that go into competitive skiing is low. Therefore a need is seen to encourage the youth to get into competitive skiing. The cost per youth is \$200 for the season. This includes: training with roller skis in the off season, grapefruit cup and the participation in the provincial race. There are 10 youth registered at present. A report was given on the dry land training session that was held in July 2015 at Blackstrap.
- Ski at school – by Jan Sedgewick  
Jan Sedgewick has applied to Cross Country Canada for a Ski at School Program grant. By November 2, 2015 we should know if it has been accepted. It will focus on introducing children from grades 3 through 6 to the sport of Cross Country skiing. (There is already a program in place for the older school children.) She

has also applied for an activity and access grant from Mountain Equipment Co-op to offset program expenses. A grant application to Cameco was unsuccessful. The SNSC executive supported this program and assigned \$5000 in next year's budget, if needed, to make sure the program proceeds. Jan will be organizing the program for this season. All of the Saskatoon School Boards have been talked to and are on board. This equipment can be used for promoting family ski time in our club as well.

○ Facilities - by Ivan English

The Facilities Committee continues to try to find a home to answer more needs of our club. It is essential to support our youth club and offer all areas of our club a place to call our own. The committee is working on creating partnerships. Some possibilities for partnerships are with Holiday Park Golf Course or the former Saskatoon Sanatorium. We are exploring the possibility of purchase or rent. The old Sanatorium may be a place to set down roots for some years. The area is treed with hills.

○ Blind skiers – by Joanne Ferguson

The Blind skiers group is small and getting smaller with fewer than 20 members. The group mostly ranges between 50 to 86 years of age. They are trying to encourage some younger vision impaired people to join and try skiing. There is great need for volunteers; ski guides are needed, plus drivers for certain areas of the city. Activities are walking groups and then skiing once the snow comes. These activities started last week and continue until long weekend in May. The 'Ski for light' is held in western Canada every February. A Saskatoon skier won a bronze last year. Three family events are held each year; one being a family weekend.

The Blind skiers do their own fund raising. They applied for and received a grant for the first time this past year (\$2500). They

will continue to work on grant applications for future use.

○ Equipment – by Dan Beveridge

A list of grooming equipment was given. There was discussion re equipment assets being listed in the financial report in the future. See item #5.

**7. Proposed budget:**

Daryl Sexsmith handed out the 2015-2016 budget and explained it to the group. (See Supplementary Material below) A member asked what MAP Grant stands for. Daryl explained the Member Assisted Program Grant.

**Motion:** by Daryl Sexsmith, second by Bob Katarynych that we accept the budget as proposed. All in favor. Carried.

**8. New business:**

Dan Brisbin talked about funding that is available from Cross Country Saskatchewan (CCS); please check their web site.

CCS also has skis to borrow. Rules for facilities grants have changed and can now be retroactive. Professional services grants are available if we want to bring in a professional to do various types of education within the club.

**9. Bylaw amendment:**

Dan Beveridge spoke of adding a president-elect to the Club executive. Discussion re the difference between a president-elect and a vice-president position. The president-elect is more certainly geared to becoming president the following year. Discussion re changing the bylaws and how the process of changing bylaws goes within a non-profit corporation. Conclusion is that to change the bylaws at this

point would not follow the due process as set by our own SNSC Bylaws. Therefore the following motion was not formally put forward or voted upon.

Motion: Revise II(1) from “Directors shall form the Executive. The Executive will consist of the President, Vice-president, Past-president...” to “...The Executive will consist of the President, Vice-president, Past-president or President-elect...”

**Plan:** The SNSC Executive members will look at the flexibility within the executive, as voted in today, to fill the needed positions.

### **10. Election of 2015 - 2016 executive:**

- Executive President: **vacant or Dan Beveridge?**
- Vice-president: Vacant
- Executive member: Lane Zabolotney
- Secretary: Kate Germin
- Treasurer: Daryl Sexsmith
- Directors: Sheryl Riis, Randy Chapman, Jan Sedgewick, Jeff Thorpe

**Motion:** by Dan Beveridge, second by Ivan English that we accept the above slate. All in favor. Carried.

### **11. Bus trips:**

A Bus Trip proposal was presented to the SNSC by club member Ken Achtymichuk. Since Ken is absent, Dan Beveridge presented this bus trip idea. (See Supplementary Material below) Discussion re how many trips, which trips, what break-even amount? How much is the SNSC willing to subsidize this? There was a good show of hands when asked how many are willing or want to go on a bus trip? Lloyd Barteski states Ken has checked on quite a few trips ranging from \$35 to \$70/trip. Discussion also re method of payment, early commitment by members, a refund policy to be made clear. Dan will disseminate the information on the web. Jan suggests using the communication

channels that we have in place. The SNSC wants to support this in principle. Note: Regina Ski Club has a similar set up and they count on buses being 75% full.

## **12. Announcements:**

There are no announcements.

## **13. Adjournment:**

Dan Beveridge moved that the meeting be adjourned at 9:15pm. All voted in favor. Carried.

## **Resources:** (see Supplementary Materials below)

- 2014 AGM minutes,
- 2015-16 budget,
- 2014-15 income statement,
- 2015 balance sheet
- Bus Trip Proposal

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## **Supplementary Materials:**

Saskatoon Nordic Ski Club  
**Annual General Meeting Draft Minutes**  
Wednesday October 22, 2014, 7:00 p.m.  
Brain Sport Community Room 616 10<sup>th</sup> Street

**Members in Attendance:** Daryl Sexsmith, Randy Chapman, Sheryl Riis, Sandra Sawatsky, Ben Pickford, Bob Katarynych, Ann Popoff, Sheila Ann Whiteway, Bill Bishopp, Renate Bishopp, Alison Meinert, Geoff Meinert, Kevin Robinson, Brad Gnyp, Ken English, Ivan English, Bruce Simms, Jan Sedgewick, Eric Lamb, Dan Brisbin, Dan Beveridge, Lorne Duczek, David Larsen, Debbie Anderson, Ivy Hodgins, Moira Theede, Kathy Strankay, Cass Cozens, Kate Germin, Jeff Thorpe, Monique Lalonde, Winfred Gurssmann, Robin Butler, Kathy Butler, Belz B.? (35 members present)

**Guests in Attendance:** none

**1. Introductions and Welcome:** President Dan Beveridge called the meeting to order at 7:08 pm. All members introduced themselves.



**2. Approval of Agenda:** Dan Beveridge read the proposed agenda that had been circulated with the meeting notice. Dan Beveridge moved the adoption of this agenda. All voted in favour. Carried.

**3. Review and Approval of Minutes of 2013 AGM:** The draft minutes from the October 9, 2013 Annual General Meeting were circulated. Two small corrections were suggested to clarify the minutes. President Dan Beveridge declared the minutes adopted as corrected

**4. Presidents Report:** President Dan Beveridge spoke about volunteerism and how recruiting and maintaining volunteers is the biggest challenge facing the Club. He said there is a small group of volunteers that keeps the Club going and that the limited time that volunteers have means that the Club tends to be re-active rather than pro-active. He also challenged the membership to think about who we are as a club. Are we primarily about programing or facilities?

**5. Treasurers Report and Review of the 2013-2014 Financial Statements:** Treasurer Ben Pickford passed around copies of the financial statements for the fiscal year ending June 30, 2014 (attached) and a proposed budget for 2014-2015. Ben thanked Kathy Butler for reviewing the financial statements on behalf of the membership. The revenue and expense statement showed net income of \$10,510.98 for the year due largely to an increase in membership and the Club receiving grants to cover the purchase of new equipment. The Treasurer reported that there was no significant change in expenses from previous years. The balance sheet showed that the Club had Retained Earnings of \$49,909.56 as of June 30, 2012. The treasurer answered a few questions from the membership on the financial statements.

Jan Sedgewick asked if the funds donated through the National Sport Trust Fund (NSTF) will show up on the Club's financial statements. Ben Pickford indicated that these donations will show up as revenue on the Club's books when the Club requests these funds and is ready to spend them on a designated project. Ben suggested that the Executive request regular reports from the National Sport Trust Fund on how much money has been donated for each of the designated projects.

Geoff Meinert asked if the Club receives the same grants each year. Ben responded that the amount receives in grants varies somewhat from year to year and referred Geoff to the proposed budget that shows the amounts received in grants over the past few years.

Moria Theede asked if a demographic spread was available regarding the membership numbers. Ben responded that the number of members can be calculated by dividing the Cross Country Saskatchewan fees that are listed on the budget sheet by \$10 per member.

Ben Pickford moved that the June 30, 2014 financial statements as reviewed by Kathy Butler be adopted. All voted in favour. Carried.

**6. Motion to Waive the Need for an Audit for 2014-2015:** Moved by Ben Pickford that the SNSC waive the need for an audit for 2014-2015 and that the club have a review conducted. All voted in favour. Carried.

Moved by Ben Pickford that Kathy Butler conduct the review of the SNCS financial records and statements on behalf of the Club membership. All voted in favour. Carried.

**7. Report on Youth Programming:** Jan Sedgewick reported that the youth programs are almost full to capacity. There are 118 children registered in 134 spaces. There is still room in the Bunny Rabbit and Level 4 and Track Attack programs. The class sizes are now limited to ten children. There are 12 -14 new coaches who have volunteered and will receive training this winter.

Alison Meinert was thanked for coordinating the youth programs for the last ten years.

Jan Sedgewick moved that the fees for the youth programs be raised from \$25 to \$35 per child to cover the cost of increased coaches' honorariums, training costs for coaches and criminal record checks for coaches. All voted in favour. Carried.

**8. Review of the proposed 2014-2015 Budget:** Ben Pickford presented the proposed budget that had been prepared by the Club's Executive and Program Chairs. The budget is projecting a \$3,600 surplus.

Moved by Ben Pickford that the proposed 2014-2015 budget be approved. All voted in favour. Carried.

**8. Facilities Committee Report:** Ivan English reported that the committee's goal is to find a home for the SNSC. The committee has been advertising for suitable land and a number of land owners have been contacted directly by the committee. A suitable site would need to be donated by the land owner or the Club would need to look for corporate or other large donations to pay for the land.

A member asked if the Club is a registered charity. Ben Pickford responded that the Club is not a charity, however, donations for three specific projects can be made through the National Sport Trust Fund and the donor will receive a tax receipt.

Bill Bishopp asked who the trustees are of the funds donated through the NSTF. Ben Pickford responded that the Executive of the SNSC will control the use of the funds.

A point was raised that the Club should look into the whether or not gifts of land or goods can be receipted through the NSTF. Executive to follow up.

Dan Brisbin asked if Kinsmen Park will be available for skiing this winter. Ivan English reported that Kinsmen Park will be available this winter but skiers will need to park in the lot by the YWCA.

Ivan English further reported that the Facilities Committee is looking into grooming trails at

the Willows golf course this winter.

#### **9. Report of Blind and Visually Impaired Skiers Group:**

Monique Lalonde reported on behalf of the Blind and Visually Impaired Skiers. She reported that the group is mostly recreational skiers. She said that having the clubhouse at Wildwood open during their skis last year was a great benefit to the group.

#### **10. Report of the Membership and Volunteer Committee:**

Eric Lamb reported that this committee consists of himself and Kirsten Kettlesen and that they could use more members. The committees mandate is to recruit and maintain members and volunteers.

#### **11. New Business:**

Geoff Meinert urged the Executive and Facilities Committee to continue pursuing other places for ski trails in Saskatoon. This started a long discussion on possible location and the wish of many members to have better places to ski in or close to Saskatoon.

#### **12. Election of 2014-2015 Executive**

The executive nominated the following individuals for election:

President – Dan Beveridge

Past President - Dan Brisbin Vice President - Dorothy Quayle Secretary – no nomination

Treasurer – Daryl Sexsmith Directors (five positions) - Eric Lamb, Sheryl Riis, Randy Chapman and Jan Sedgewick.

There were no further nominations.

Bob Katarynych moved that nominations cease. All voted in favour. Carried.

It was noted that the Executive has the power to appoint people to the two vacant positions.

**13. Announcements:** Brain Sport was thanked for the use of their meeting room. Jan Sedgewick was congratulated on receiving the Firth award. The Firth Award is a national award that honours women who have made a significant contribution to Cross Country Skiing. The award is named after the Firth sisters who are from the Northwest Territories and were on Canada's Olympic Ski team many years ago.

**14. Adjournment:** Dan Beveridge moved that the meeting be adjourned. All voted in favor. Carried.

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## Financial reports

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### **Bus Trip Proposal:**

From: Ken Achtymichuk

Date: Tue, Aug 25, 2015 at 12:52 PM

Subject: SNSC Inquiries: Bus Transportation for SNSC Members to Loppet Events.

To: Executive of SNSC

I am interested in preparing a proposal to the SNSC regarding the potential of arranging commercial bus transportation for interested club members to various loppet events for the 2015-2016 ski season. I wish to know if anyone else has researched this topic in the past and what the findings were. And, if anyone else is interested in pursuing the investigation (again), to please send me their contact information. As well, I wish to know the timetable that applies to the online membership drive for the 2015-2016 season.

Here is an outline of what I believe to be the necessary process (additional suggestions are welcome).

To obtain price quotations from various bus companies that would be able to provide transportation to and from various loppets (PA< Edmonton, Humboldt, Good Spirit, Duck Mountain, La Ronge. Etc).

These prices would be based on a minimum and maximum number of skiers (also, cancellation penalties due to weather, etc).

To prepare a bus ticket proposal to be included with the 2015-2016 online membership registration with the SNSC.

To obtain permission from the SNSC executive to include the bus ticket option in the 2015-2016 online registration.

To review the response to the online bus ticket purchases and hire the buses as the demand dictates.

Thank you.

Ken Achtymichuk

SNSC Member #1624

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