



Saskatoon Nordic Ski Club

**Minutes**

Executive Meeting

January 6, 2011, 7:00 p.m.

Residence of Jan Sedgewick

**List of Attendees:** Kirsten Ketilson, Dan Brisbin, Bill Bishopp, Alison Meinert, Jan Sedgewick, Debbie Anderson, Sandra Sawatsky, Randy Chapman, Renate Bishopp

**Regrets:** Bruce Simms, Keith Pahl, Dick White

1. Approval of agenda

Jan distributed agenda via email prior to meeting. Dan asked that item informing executive about upcoming race be added. Agenda was revised and accepted.

2. Review of November 24 Meeting Minutes

A revision made to item 5 last sentence, needed to indicate that Roxanne Melnyk (CoS) wanted to see that the SNSC was planning a balanced budget. Revision was made, correct version is revision 1.

3. Business Arising from Minutes

Dan to report back on implications of volunteers driving racers to races without appropriate insurance at next meeting.

Ski program associated with WinterShines is not going to happen due to limited time available for skiing.

4. Boathouse Lease Agreement

Jan has signed lease agreement for 2010 and 2011 for space at Victoria boathouse. 2011 lease agreement will be amended once the storage space at Wildwood is considered. The CoS is willing to amend the fees for boathouse once the amendment is made.

5. Eb's Day

Eb's Day is scheduled for February 27, 2011. Heather Bernhard is organizing Eb's Day and will organize volunteers, supplies, etc. We have to apply for an event grant for Eb's Day prior to the event. Randy mentioned that the digital version of the Eb's Trail map on the website is substantially out of date. Bill mentioned that Jeff Thorpe may have the most accurate version of the map; Randy was going to follow up and get a more accurate map for the website. Bill

mentioned that there are several members from out of the city that use Eb's Trail and really appreciate the track setting. Jan indicated that she would contact Heather to publish information about Eb's Day in the local newspaper.

## 6. Trail Grooming Requests

Jan mentioned that she gets a few requests every year as to whether the SNSC does ski trail grooming. For example, this year Jan had a request from Willows Golf Club, Purdue Oasis Golf Club, Grosvenor Park area resident. Jan is wondering whether it is desirable for the club to set trails for a certain fee, part of which would be for the tracksetter and part which would go to the club for equipment maintenance. General discussion that the club needs to create a policy to deal with this issue. Agreement that the current policy was that we do not do additional grooming as our resources are currently fully committed.

Discussion of when we started grooming city courses – Kinsmen was initially groomed in the 1970s, has evolved to Victoria Park (for a while) and then Wildwood golf course (expanded the courses offered). Discussion that City of Saskatoon employees would object to tracksetting on more trails than we do now, possibility to go to a private area (Willows Golf Course) might be a good option if the golf club was willing to open the clubhouse to the public. The CoS also receives calls about track setting but usually indicates they are at capacity; would have to hire another person to groom more track.

General discussion that Willows Golf Course is privately owned, would likely be open to paying a fee for ski tracksetting. Discussion as to whether a change in policy was needed tabled to summer.

## 7. Financial Report

Ben sent out the financial report via email (BalanceDec31, NordicSkiBudgetDec31). Most executive members could not download the financial statement documents. Ben to revise method of sending documents by email and re-send financial statement to executive.

Question about why purchase of equipment (\$3600) was \$0; discussion that the bills have not been submitted to Ben yet but will show on next financial statement.

Review of financial statement for Dec 31 tabled pending re-sending of documents.

## 8. Cansi Participant Financial Support

Reviewed email from Bruce on participants, funding source, and applicant consideration.

Questioned whether participants from other clubs were planning to participate in the CANSI course. Dan made a motion that we refund the CANSI Level 1 course fee for up to 5 club members and apply by filling out the application form (created by Bruce) and that those members be selected by review of the application by the executive. Bill seconded the motion.

General discussion that one of criteria on application needs to be for them to demonstrate how the club would be reimbursed. Jan questioned whether we had capacity to accommodate 5 additional instructors within the existing programs. Jan suggested the motion be amended to indicate that they must pass the course to be reimbursed for the fee. Bill indicated that the person reviewing the applications should be the program leader for instruction (Bruce).

The amended motion from Jan and Bill reads as follows: We will refund the CANSI Level 1 course fee for up to 5 club members that have successfully completed the course pending completion of an application form that clearly demonstrates the benefit to the club in addition to minimum criteria for applicants. The review and acceptance of members suitable for CANSI Level 1 course reimbursement will be conducted by the program leader for adult instruction. Alison seconded the amended motion. All in favour.

#### 9. Club Name Amendment

Received letter indicating that no one else is using or wants to use the name Saskatoon Nordic Ski Club (current registered corporate name is Nordic Ski Club). They will reserve the name for us for 90 days. Alison made a motion that we amend our name to the Saskatoon Nordic Ski Club. Randy seconded the motion. Discussion as to whether membership needed to approve a name change. Dan indicated that there was nothing in the bylaws indicating as such. All in favour.

#### 10. Nordic Festival Report

Jan provided update on Nordic festival. Posters printed for festival that will be distributed. Registration to be completed in Zone 4. Many volunteers already in place, other things generally in place. Sandra indicated that she had not organized volunteers for the learn to ski but would get that organized. Alison has essentially organized the loppet as an employee of Eb's, kudos to Alison.

Discussion about races that are scheduled, whether there is overlap. Clarified that there was nothing. General discussion about the cost of the Saskatoon loppet (\$40) – seems high in comparison to other groups/loppet. All participants will receive a Salomon fannypack as part of the registration cost.

#### 11. Vision 2020

Kirsten provided an update on the Vision 2020 committee activities as follows:

1) kick off meeting held December 16 with Toni Villiers, very productive

2) Toni sent a written survey for distribution to all membership in late December. Kirsten forwarded this to all program leaders and to Bill, and would like it distributed as widely as possible – due back February 11, 2011.

Bill questioned whether need to send it out electronically via each program leader if he sends it to the entire membership. Agreed that was not necessary and that people might become

annoyed if received emails multiple times. Decided that each program leader will send out reminders to complete the survey by February 11, 2011 but that Bill will distribute widely. Jan will also include a reminder to complete the written survey in the weekly president's message. Bruce to send survey to all people taking adult instruction as not all are members.

3) Toni also sent ideas for youth involvement which Alison will take care of, due February 11, 2011.

4) Focus groups planned for Feb 3 & 10, will be selecting approx. 50 members for participation (25 per group).

Question about how we would be selecting members. Suggested proportional random selection, may add people who we know will be good participants in the focus group (a certain proportion).

5) Strategic planning session planned for March 12, 2011. All executive to participate in addition to a few key members. Kirsten sent out email to "save the date" in addition to a form for all the executive to fill out by February 11, 2011.

#### 6) Mission/Value Statement

Kirsten read out a proposed mission/value statement for the club. Toni indicated that this was needed for the strategic planning process. This was discussed and several suggestions made. Agreed that it was a good idea to send it out by email to the executive so all could participate. The following would be sent out by email for revision:

Vision: To attain a vibrant and growing ski community in Saskatoon and area.

Mission: To facilitate and encourage participation in cross country skiing in Saskatoon and area.

#### 12. Canada Winter Games Team

Alison provided update indicating that 8 of 12 skiers are from Saskatoon; Jan indicated that 12 of 18 people are from Saskatoon. Kevin R will be providing something to Renate for Kivilski regarding CWG.

#### 13. Race Report

SNSC is holding two head to head ski races, one is this Sunday January 9. Bill circulated a request for volunteers to membership, this generated a lot of new volunteers which was great. Forecasting -15 for Sunday; borderline for kids ski racing.

#### 14. Kivilski

Renate asked that things be sent for Kivilski. Means of communication are changing; email can be sent very quickly with short term stuff. Role of Kivilski will change to be information that is not time sensitive (e.g. with results, stories).

15. Next Meeting

Next meeting set for March 10, 7 pm at Renate & Bill Bishopp's house.

16. Meeting Adjournment

Kirsten made a motion to adjourn the meeting.

Revision: 1

Date: March 6, 2011

Distribution: Attendees, Regrets